

ALPHA PHI OMEGA

YOUTH SERVICE GRANT PROGRAM

Alpha Phi Omega's Youth Service Grant program awards grants to active chapters, enabling them to perform proactive service to pre-college-age youth. The goal of the grant program is to encourage and inspire at-risk children and young people through adversity and to provide the youngsters with tools to succeed. All active chapters of the Fraternity in good standing are encouraged to apply for a grant.

All applications are to be submitted through Officer Portal and received by the National Office for processing before the Youth Service Grant Committee reviews applications for approval or denial. When applying, chapters must consider the details below:

1. All chapters of Alpha Phi Omega in good standing - as defined by the National Bylaws - may apply for the Youth Service Grant.
2. No chapter may receive the Youth Service Grant consecutively.
3. The maximum grant per chapter is \$500; the minimum is \$100.
4. Only one application, for one project or program, per chapter, will be considered each grant year. Submission of an application does not guarantee a grant of any amount.
5. Proposed projects must focus on service to pre-college-age youth, chapter-based service to benefit youth, or appropriate organizations or socially positive programs of youth development. The emphasis is on proactive, positive outreach for youth.
6. The project receiving grant funds must be scheduled to occur between March 15 and November 15 and may be a one-time, short-term, or ongoing project.
7. Chapters selected for grants that fail to perform the project must return the grant award to the National Office.
8. Chapters selected for the grant must submit the Youth Service Grant Report in Officer Portal, including a detailed project outcome and expense report. Failure to submit the report form constitutes failure to fulfill a financial and/or administrative obligation to the National Fraternity and will impact the chapter's good standing status.

YOUTH SERVICE GRANT TIMELINE

APPLICATION DEADLINE	February 1, submitted via Officer Portal (https://op.apo.org/)
APPLICATION DECISION DEADLINE	Review committee decisions sent to chapters by March 1
PROJECT DATE TIMEFRAME	Project must take place between March 15 and November 15
PROJECT REPORT DEADLINE	Two weeks after project date or by November 15, whichever is sooner

YOUTH SERVICE GRANT TIPS WHEN APPLYING



REVIEW GRANT REQUIREMENTS

The Youth Service Grant has specific application criteria to consider before applying. Criteria like the chapter's good standing status can be met in a timely manner if the chapter prepares accordingly to apply. It's important to remember a chapter may not receive the grant in consecutive years.



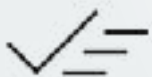
ANSWER ALL QUESTIONS THOROUGHLY

The Youth Service Grant application submitted through Officer Portal is exactly what the review committee views to determine if the chapter will be awarded grant funds. When answering each application question, be sure to answer clearly. An organized application can signify that the project is well organized. Check spelling and grammar; have the application proofread by a chapter officer or advisor.



LETTER OF ENDORSEMENT

Each Youth Service Grant application requires the project to be endorsed by a chapter advisor. Within the application, the submitter will have the opportunity to list the name of the endorsing advisor and then also provide a written letter of endorsement for the project. To ensure a timely review by the National Office staff and review committee, the chapter advisor endorsing the project should be an advisor reported through the chapter's Officer Portal account.



CHECK FOR COMPLETENESS

If you follow the suggestions above, your chapter will be less likely to miss key information when applying for the Youth Service Grant. In addition to providing a detailed description of the project the chapter intends to execute, the application also requires a breakdown of chapter fiscal operations and project expenses. The most commonly forgotten item within the application is the advisor letter endorsement. Double-check your answers, and good luck!

If you have any questions while preparing your application or brainstorming a project idea, contact the National Office team via email at chapter_services@apo.org or by phone at (816) 373-8667.